



How to Apply for Admissions as a NEW FRESHMAN

Am I a New Freshman?

- 🛡️ You are a **new freshman** at USC Lancaster if you have enrolled in classes at any other college or university* since graduating from high school.
- 🛡️ **Students who took dual enrollment** courses will submit the [New Freshman](#) application, and provide official transcripts for all completed college coursework, even if no credit was earned or will be applied.
- 🛡️ **If you previously enrolled at another USC campus** during the most recent semester, you will submit a [Change of Campus Application](#).
- 🛡️ **If you attended any USC campus after high school** and it has been at least one full semester since you last attended, you will submit a [Readmit Application](#).
- 🛡️ **If you previously enrolled at a college or university*** (outside of USC) after graduating from high school, you will submit a [Transfer Application](#).

New Freshman Admission Requirements:

- 🛡️ **Complete the Online Application**
 - **Access the [online application](#)** by visiting my.sc.edu/lancaster/apply.
 - **If you have never applied before, select “Sign Up”** beneath the Login
 - **Log In** to begin the application process.
 - If you are a previous dual enrollment student, you will need to sign in.
- 🛡️ **Pay the Application Fee**
 - **Pay the \$40 application fee** online or in person at the Admissions Office.
 - If you need a link to pay, email uscladms@mailbox.sc.edu.
 - If you have an application fee waiver, enter the code when applying.
- 🛡️ **Send Official Transcripts**
 - **If you’re currently in high school, submit your most recent transcript.**
 - After you graduate, you must **submit your official final high school transcript.**
 - Submit college transcripts for any dual enrollment credits earned outside USC.
 - **Mail official transcripts to:**
USC Lancaster Admissions
PO Box 889 Lancaster, SC 29721
 - **Email Electronic official transcripts to:**
uscladms@mailbox.sc.edu

New Freshman Enrollment Requirements:

Proof of Immunization

- Submit the **completed Immunization Form**.
- Provide acceptable **proof of immunizations or appropriate waivers**.
 - Two doses of MMR are considered acceptable proof.

Proof of Citizenship

- Submit the **completed Citizenship Verification Form**.
- Provide acceptable proof of citizenship.
 - **For U.S. citizens**, acceptable forms of identification include:
U.S. Passport, Birth Certificate, or South Carolina Driver's License
 - **For permanent residents**, color copy of your Permanent Resident Card, both front and back.
 - If you are not a United States Citizen or Permanent resident, or have other questions, contact our office: uscladms@mailbox.sc.edu.

Proof of Name Change

- If your name has changed at any time since birth and that name is listed on any of these documents (transcripts, test scores, immunization records, or citizenship documents), you must **submit the Name Change Form**.
- Send proof of your name change:
 - Marriage license, divorce decree, adoption documents, court order, valid passport, or birth certificate are considered acceptable proof.

New Freshman Optional Requirements:

Test Scores

- Have your official SAT or ACT scores sent directly from the testing agency (CollegeBoard.org or ACTstudent.org) to USC Lancaster.
- Test Scores may be required for certain scholarships (e.g. Palmetto Fellows)
- If you have earned any AP, IB, CLEP Course Work that does not appear on your high school transcript, you must have that sent to our Admissions Office.
- If you have attended any college or university*, even if you did not complete the coursework, you must submit the official transcripts.

* regionally accredited

What happens next?

-  We will review your application for all requirements.
-  If we are missing any documents, **we will contact you** by email and text.
-  Once completed, you will receive our **acceptance decision by email and by mail**.
-  Your admissions letter will include **instructions on Claiming your Account**
-  See our [Apply](#) page for what happens **After Admissions**.